



Jon Shaw Foundation - Privacy Notice

This privacy notice tells you what to expect us to do with your personal information.

1. What information we collect, use, and why

We collect or use the following information to **provide services and goods, including delivery**:

- Names and contact details
- Addresses
- Date of birth
- Health information (including dietary requirements, allergies and health conditions)
-

We also collect or use the following information to provide services and goods, including delivery:

- Health information
-

We collect or use the following information for research or archiving purposes:

- Names and contact details
- Location data



We also collect or use the following information for research or archiving purposes:

- Health information
- Information relating to compliments or complaints
- Photographs

2. Lawful bases

Our lawful bases for collecting or using personal information to provide services and goods are:

- Consent
- Legitimate interest:
 - We provide funding for safety equipment for people living with epilepsy and bereavement support. We need health information to confirm the need for the equipment ensure the equipment is going to be effective for the type of seizure confirm the need for bereavement counselling
 - We need the address of the recipient so that we can order the equipment and have it delivered directly to them. We can recruit bereavement counselling services in the locality of the applicant. We can source appropriate therapies if counselling is not the preferred option.



Our lawful bases for collecting or using personal information for research or archiving purposes are:

- Consent
- Legitimate interest:
 - We collect and use personal information for evidence to build evidence for applications for grants and funding vital for us to continue our work with young people. This information will include location, (County), age of the user, type of equipment provided, and / or support offered to bereaved siblings and close friends.
 - We use feedback and photographs provided by the family of the recipient to promote our charity and the support we provide and reach other potential beneficiaries.

3. Where we get personal information from

- People directly
- Health care providers

4. How long we keep information

i. We keep information including name, address, phone number and email address and equipment provided for 1 year from dispatch of equipment. If there is an on-going package of support we may retain your information for a longer time, appropriate to the need for involvement.

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Contact Details Stoneley Cottage, 301 Stoneley Road, CREWE, cheshire, CW1 4NE, GB

Telephone **07724393057** Email enquiries@jonshawfoundation.org

ii. We keep your email address to continue providing quarterly newsletters until you withdraw consent. We will check at a reasonably regular period that you wish to continue to receive the updates.

iii. We keep a first name, age, county and type of equipment provided to build a record of trends and data on demographic and location of support. The information used in these reports will not identify you individually.

5. Who we share information with

Others we share personal information with

- Other relevant third parties:
 - We provide names, addresses and contact details of our applicants to suppliers of safety equipment for ordering and delivery purposes.
 - We provide names addresses, contact details and basic details of the bereavement of the applicant, to enable them to take over the support of the young person in question and maintain contact with the family directly.
 - We share feedback and photographs provided by families on our website and social media, including Facebook, Instagram, X (formerly twitter) with the consent of the providers. ** See note on your right to erasure and your right to withdraw consent.*

6. Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal data.

Your right to rectification - You have the right to ask us to rectify personal data you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal data in certain circumstances. ** Although we will remove your feedback and photographs from our website, and our pages on social media, we cannot guarantee total removal from all other pages. (i.e we cannot erase feedback and photographs which may have been shared by your contacts or their contacts)*

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal data in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal data you gave us to another organisation, or to you, in certain circumstances.

Your right to withdraw consent – When we use consent as our lawful basis you have the right to withdraw your consent. ** Although we will remove your feedback and photographs from our website, and our pages on social media, we cannot guarantee total removal from all other pages. (i.e we cannot erase feedback and photographs which may have been shared by your contacts or their contacts)*

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You don't usually need to pay a fee to exercise your rights. If you make a request, we have one calendar month to respond to you.

To make a data protection rights request, please contact us using the contact details at the foot of these pages.

7. How to complain

Our Senior Responsible Individual for Data Protection is Mr David Jackson. If you have any concerns about our use of your personal data, you can make a complaint to us (marked For Attention of David Jackson) using the contact details at the foot of this privacy notice.

If you remain unhappy with how we've used your data after raising a complaint with us, you can also complain to the ICO.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

Website: <https://www.ico.org.uk/make-a-complaint>